



Tenant Application

DATE: _____

Applicants Contact Information

Applicants name: _____
first middle last

Phone # _____ Email _____

Co-Applicants name: _____
first middle last

Phone # _____ Email _____

Housing Needs

How many people do you require housing for? Adults: _____ Children: _____

How many Bedrooms do you require? 1 2 3 4 5

Do you require Subsidized Housing? Yes No Would prefer but not necessary

Is anyone in living with you disabled?

Are stairs an issue for you or anyone living with you? Yes No

Are you or anyone living with you a senior? Yes No

Source of Income:

Working/Self Employed

Name of Employer _____

On Social Assistance/EIA (if so fill in the following)

Name of Worker: _____ Phone #: _____

On Student Assistance:

Pensioner:

Other: Explain: _____

Annual Household Income: Under \$20k \$20k to \$35k \$35k to \$50k Over \$50k

Housing History (Last 2 Residences)

Present address: _____ How Long _____

Present Land Lord: _____ Phone Number# _____

Reason for leaving? _____

Previous address: _____ How Long _____

Previous Land Lord: _____ Phone Number# _____

Reason for leaving? _____

Rental Subsidies Information

NEHP has some rental subsidies available through Manitoba Housing for tenants that are approved for tenancy. The Rent Subsidies are based on RGI (Rent Geared to Income) of 30% which means that a tenant household shall need to pay up to 30% of their gross annual income towards their rent. The remaining 70% of the rent may be covered by Manitoba Housing if your household is approved.

Example 1

If household working income is \$30,000 you would be required to pay \$9,000 towards your annual rent. If your rent was \$1000 a month you would pay \$300 to NEHP and Rental Subsidies would pay \$700.

Example 2

If your household is on EIA the formula is based on current EIA rental rates. If you are single EIA would cover \$285 a month, if you have 1 child EIA would cover \$387 a month if you have 2 or more children EIA would cover \$430 a month. The remained of the monthly rent would be covered by the rental subsidy.

Once you are approved you will be responsible to annually renew the rental subsidies 4 months prior to the expiration date. NEHP will mail a renewal package to you 4 months prior to the expiration of your rental subsidies.

Rental Subsidies Check List

- You must have filed your current year income taxes to qualify
- Must have 1 valid piece of Government Photo ID and secondary ID (Available on NEHP website – Proof of ID)
- Complete and signed Rent Supplement Program Application Form (Available on NEHP website)
- Complete and signed Consent to Release Certified Income Information Form (Available on NEHP website)
- Submit to NEHP and allow 1 to 2 weeks for processing through Manitoba Housing

Applicants Declaration

I/ We hereby declare that the foregoing information is true and complete. I/We understand that any false information may result in refusal of my/our application. I/We hereby consent to a credit check and person investigation.

Applicant Name	Applicant Signature	Date
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Co-Applicant Name	Co-Applicant Signature	Date
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Your application will be filed and processed as soon as possible. Due to the amount of applications that we receive it may be as long as six months before we contact you regarding your application. Please do not call before the six months. Your application will be kept on file for one year after being processed, it is important that you keep your phone number contact current in order for us to reach you. Please make sure that you have completed all of your application.

For Office Use Only
